

Stewardship Committee Seek & Find Request Form

"Ask & it will be given to you; seek and you will find; knock and the door will be opened to you."

- Matthew 7:7

Ministry/Organization		Task Priority	Low Normal High (please circle)
Chairperson		Date Requested	
Requestor		Phone Number	
Email			

****please submit at least two(2) weeks in advance***

Talents/Skills Needed	Approx Hrs needed: _____
Job/Task Description	
<i>(Please describe your request as complete and concise as possible)</i>	

PROSPECTIVE VOLUNTEERS CONTACTED <i>(For Stewardship Committee use only)</i>

Time & Talent Resource <i>(For Stewardship Committee use only)</i>	
ACTION TAKEN ITEMS	Date:
Request received by:	
Volunteer chosen:	
Volunteer's Info given to requestor (please circle) Email Phone Hand Delivered	
Thank you letter sent to Volunteer (please circle) Email Phone Hand Delivered	
Stewardship Committee follow up:	
Requested Task completed: (please circle) Yes No, Reason: _____	